

**AGENDA**  
**BOARD OF FINANCE REGULAR MEETING**  
**TO BE HELD ON TUESDAY, SEPTEMBER 16, 2003 at 8:15 pm**  
**IN ROOM #119 AT TOWN HALL**

---

1. **TAX COLLECTOR – PROPERTY TAX:** Review with the Tax Collector his procedures regarding delinquent taxes and to learn the status of collections.
2. **DECEASED PENSIONERS:** Review the procedures and to discuss any additional controls or procedures which should be added.
3. **DARIEN HIGH SCHOOL CONSTRUCTION – STATUS:** Receive a report from the DHS Building Committee and from Finance Director on the status of the project.
4. **PROPOSED CHARTER CHANGES:** Discuss the need for changes in regard to the appointment of the auditor and the pension committees. And to authorize the Chairman to present our request to the appropriate RTM committees for their possible action.
5. **FINAL REPORT on the 2002-2003 FISCAL YEAR:** Receive a report from Finance Director on the year-end revenue and expenses.
6. **POST 53 – PARAMEDIC BILLINGS:** Receive a report on the status and procedures for collecting paramedic billings.
7. **POST 53 – TRANSFER:** Consider and take action on the request of the Board of Selectmen for an FY 2003 transfer of appropriations as follows:

From:			To:		
Acct. No.	Account	Amount	Acct. No.	Account	Amount
A0993006-86600	Contingency	16,162	A0335002-82007	Paramedics	16,162
TOTAL		16,162	TOTAL		16,162

8. **BOARD of EDUCATION –UPDATE on ENROLLMENTS:** Review the status of enrollments this year and in particular, the “Avalon” enrollments.
9. **FIRE TRUCK—APPROPRIATION:** Consider and take action on the request of the Board of Selectmen for an additional appropriation of \$25,000 from Acct. # X0333444-910032, Fire Truck Replacement Reserve, in order to complete the funding for the purchase of a new heavy rescue apparatus for the Darien Fire Department.

10. **DENTAL EXPENSE & LONG-TERM DISABILITY—TRANSFER:** Consider and take action on the request of the Board of Selectmen for an FY 2003 transfer of appropriations as follows:

From:			To:		
Acct. No.	Account	Amount	Acct. No.	Account	Amount
A0991000-82106	Social Security	22,626	A0991000-82101	Dental Insurance	21,610
			A0991000-82104	Long Term Disability	1,016
	<b>TOTAL</b>	<b>22,626</b>		<b>TOTAL</b>	<b>22,626</b>

11. **LEGAL EXPENSE—TRANSFER:** Consider and take action on the request of the Board of Selectmen for an FY 2003 transfer of appropriations as follows:

From:			To:		
Acct. No.	Account	Amount	Acct. No.	Account	Amount
A0993006-86600	Contingency	1,880	A0115092-82007	Legal counsel	1,880
	<b>TOTAL</b>	<b>1,880</b>		<b>TOTAL</b>	<b>1,880</b>

12. **PARKS & RECREATION—TRANSFER:** Consider and take action on the request of the Board of Selectmen for an FY 2003 Parks & Recreation transfer of appropriations as follows:

From:			To:		
Acct. No.	Account	Amount	Acct. No.	Account	Amount
A0773002-82040	Motorized Equip	1,308	A0773003-83004	Motor Fuel & Lubricants	1,308
	<b>TOTAL</b>	<b>1,308</b>		<b>TOTAL</b>	<b>1,308</b>

13. **PLANNING & ZONING DEPT.—TRANSFER:** Consider and take action on the request of the Board of Selectmen for a Planning & Zoning Dept. transfer of appropriations as follows:

From:			To:		
Acct. No.	Account	Amount	Acct. No.	Account	Amount
A0221001-81005	Longevity	\$200	900005	GIS Development	\$1639
A0221002-82034	Software Maint. & Support	\$96			
A0222002-82012	P&Z Consulting	\$704			
A0221001-81003	Seasonal & Temporary	\$639			
	<b>TOTAL</b>	<b>\$1639</b>		<b>TOTAL</b>	<b>\$1639</b>

14. **SEWER OPERATING FUND—TRANSFER:** Consider and take action on the request of the Board of Selectmen for an FY 2003 transfer of appropriations as follows:

From:			To:		
Acct. No.	Account	Amount	Acct. No.	Account	Amount
D1448801-81004	Admin–Overtime	4,000	D1448801-81001	Admin-Full Time	3,491
D1448811-81004	Collection – OT	9,913	D1448802-82012	Legal Fees	5,065
D1448811-81005	Longevity	600	D1448802-82020	Billing & Coll. Service	1,855
D1448802-82333	Consulting	11,503	D1448802-82033	Water Use Data	4,182
D1448802-82008	Printing	777	D1448803-83001	Office Supplies	14
D1448802-82009	Legal Notices	728	D1448811-81004	Collection-Overtime	1,234
				Facility Repair & Maint	22,277
D1448812-82003	Training	4,287	D1448812-82041		
D1448812-82044	Radio Repair	500	D1448812-82053	Potable Water	525
D1448812-82018	Medical Service	150	D1448814-84054	Odor Control-Nearwtr	6,005
D1448812-82051	Electricity	4,875	D1448831-82100	Medical Insurance	5,509
D1448813-83005	Heating Fuel	3,358	D1448831-82103	Life Insurance	494
D1448813-83006	Uniforms	347	D1448831-82104	LTD	190
D1448813-83007	Operating Supp	1,650	D1448831-82106	Social Security	2,346
D1448813-83014	Tires	600	D1448832-82025	Insurance	13,963
D1448831-86001	Salary Set Aside	2,150			
D1448831-82101	Dental Insurance	1,326			
D1448813-84031	Root Control	13,888			
D1448814-84026	Collection Rehab	1,155			
D1448802-82004	Clerical Services	170			
D1448812-82050	Telecomm	1,272			
D1448814-84700	Equip Renewal	3,901			
	<b>TOTAL</b>	<b>67,150</b>		<b>TOTAL</b>	<b>67,150</b>

15. **WASTE MANAGEMENT—TRANSFER:** Consider and take action on the requested of the Board of Selectmen for an FY 2003 transfer of appropriations as follows:

From/Increase			To:		
Acct. No.	Account	Amount	Acct. No.	Account	Amount
24545154-42011	Refuse Disposal Permits	43,000	24545154-82013	Solid Waste Disposal	130,465
24545154-44006	Freon Dumping Fees	3,540	24545154-82050	Telecommunications	334
24545154-44701	Refuse Tip Fees	104,206	24545154-83004	Motor Fuel & Lubricants	5,086
			24545154-83007	Operating Supplies	483
			24545624-82100	Medical Insurance	3,465
			24545624-82101	Dental Insurance	134
			24545624-82106	Social Security	436
			24545624-82525	Workers Comp	10,343
	<b>TOTAL</b>	<b>150,746</b>		<b>TOTAL</b>	<b>150,746</b>

16. **APPROVAL of MINUTES:** Approval of the minutes of the Regular Meeting of August 19, 2003.

17. **OTHER BUSINESS:** ( A two-thirds majority vote is required to add an item to the agenda.)

18. **EXECUTIVE SESSION:** To hear a report from the First Selectman on the status of the environmental studies and the negotiations to purchase the Procaccini Property